

Admissions Counselor

Virginia Wesleyan College

Full time position for a creative individual with a minimum of a Bachelor's degree and several years of proven successful experience in college related admission's work. Must be team oriented with the ability to communicate effectively with students and adults by implementing communications plans for eliciting prompt response. Established organization and reporting skills, experience with desktop publishing, and willingness to accept personal and supervisory accountability required. Telemarketing experience helpful. Position requires travel, evening, and weekend work, and the ability to target potential students who would be successful at Virginia Wesleyan College. Enthusiasm and energy for Virginia Wesleyan College are absolute requirements. Apply online at employment@vwc.edu or submit resume with cover letter to Virginia Wesleyan College, Human Resources Department, 1584 Wesleyan Drive, Norfolk, VA 23502.

Virginia Wesleyan College is an Equal Opportunity Employer